



## ***Principal / Senior Associate Attorney***

*San Diego, Irvine, or San Francisco*

### ***Company Profile:***

Hone Maxwell LLP is a tax law firm with offices in San Francisco, Irvine, Tijuana, and San Diego. Our practice focuses on international tax and business, and encompasses the full spectrum of federal, state, and local tax issues for individuals and businesses. These include tax planning, representation in tax audits, appeals, and tax controversies involving both civil and criminal claims. As attorneys with a public accounting background, we aim to thoroughly understand the underlying issues, questions, and laws so we can represent our clients effectively.

### ***Position Description:***

- Perform high level international tax planning and consulting
- Conduct meetings and consultations with prospective clients
- Manage attorneys and review work products
- Assist in defining processes and education procedures for firm
- Evaluate facts, assess risk, and advise clients on various complex tax issues
- Research and analyze complex international tax issues
- Perform tax calculations and other tax related analyses, such as Subpart F and GILTI
- Counsel clients on the consequences of new and updated federal and state tax laws
- Interface with outside advisors
- Participate in tax compliance projects as needed

This is an exempt position. Exempt employees are expected to work the appropriate and necessary time in order to complete key assignments and related tasks on schedule.

### ***Education and Experience:***

- Juris Doctor and CA Law License
- 5 years minimum international tax experience, preferably at a large firm
- LLM in Tax preferred
- Spanish / Mandarin speaking beneficial but not necessary

### ***Knowledge, Skills and Abilities:***

- Deep understanding of U.S. international tax
- Experience reviewing and supervising work
- Excellent communication and negotiation skills
- Ability to work closely with a variety of people including clients, officials from government



tax agencies, accountants, and other tax professionals

- Strong legal research and writing skills
- Strong technical proficiency in domestic and international taxation
- Detail-focused and highly organized work habits
- Excellent time management and prioritization skills
- Professional demeanor and advanced interpersonal skills
- Exercises excellent judgment in handling confidential information and sensitive matters
- Demonstrates ability to engage in a direct, truthful, and professional manner; ability to present accurate and appropriate information
- Willingness to meet the needs of a cyclical tax season schedule
- Proficiency in MS Office suite of products required

***Personal Attributes:***

A commitment to excellence, academic and emotional intelligence, efficiency, and adaptability are highly valued at our firm. Applicants should be responsible and self-motivated. Maintaining a positive work environment is very important to our company and it is important this position is filled by someone who is genuine, self-assured, and committed to personal and professional growth. Applicants must have integrity and respect for client confidentiality.

***Application Instructions:***

- Only candidates who meet the above-stated qualifications will be considered.
- Email a resume and cover letter explaining your interest in the position in PDF.
- The email subject line should read: Application - ["enter your full name"].

***Additional Information***

**Location:** San Diego, Irvine, or San Francisco  
**Start Date:** ASAP  
**Status:** Exempt  
**Pay:** \$150,000+ depending on experience

***Contact Information***

Office Manager  
3465 Camino Del Rio South  
Suite 400  
San Diego, CA 92108  
sdadmin@honemaxwell.com

**Hone Maxwell LLP is an equal opportunity employer.**